

FEA Course Registration Form (if not using NAFEMS online booking)

To register, please complete this form and scan/email to clive.ford@nafems.org by 19th February. Please send PO or payment payable to **C4D Pte. Ltd.** in advance. For late bookings please contact us to confirm that places are available.

Attendee Name: _____

Job Title _____

Department: _____

Company Name _____

Address: _____

Telephone: _____ **Fax:** _____

Email _____

PO No. _____

Signature _____ **Date:** _____

Dietary Requirement	Malay	Vegetarian	Vegan	Other (specify)
Tick if applicable				

Note: please note the hotel is not Halal-certified as alcoholic drinks are sold on premises however their menus can be arranged without Pork nor Lard, and a separate Malay Kitchen is used for the preparation of Malay food. We will do our best to accommodate specific requirements.

By registering you agree to the NAFEMS event cancellation policy and terms and conditions for public training courses.

Please tick the required course option and applicable rate:

Early Bird Rates (until 25 th January)	Normal rate	NAFEMS Member Rate
Practical Stress and FEA (26th to 28th February 2018)	<input type="checkbox"/> SGD 1,962	<input type="checkbox"/> SGD 1,373
Non-Linear FEA (1st to 2nd March 2018)	<input type="checkbox"/> SGD 1,399	<input type="checkbox"/> SGD 979
Both courses combined at special rate (5-day - 26th February to 2nd March 2018)	<input type="checkbox"/> SGD 3,025	<input type="checkbox"/> SGD 2,117

Full Course Rates (After 25 th January)	Non-member rate	NAFEMS Member Rate
Practical Stress and FEA (26th to 28th February 2018)	<input type="checkbox"/> SGD 2,180	<input type="checkbox"/> SGD 1,526
Non-Linear FEA (1st to 2nd March 2018)	<input type="checkbox"/> SGD 1,555	<input type="checkbox"/> SGD 1,088
Both courses combined at special rate (5-day - 26th February to 2nd March 2018)	<input type="checkbox"/> SGD 3,361	<input type="checkbox"/> SGD 2,353

The above courses are held at the Grand Copthorne Hotel, Singapore and prices are inclusive of morning and afternoon refreshments, lunch, training course notes and course certificate.

For more information please contact:

C4D Pte. Ltd.

10 Anson Road #10-11
International Plaza
Singapore 079903
Co. Reg. No. 201628086Z

Web: www.c4d.com.sg

Email: Clive.Ford@NAFEMS.org / Clive.Ford@c4d.com.sg

Tel: +65 9735 5242

Events - Cancellation Policy

Please note NAFEMS cancellation policy for all public training courses is as follows:-

- Suitably qualified delegates may be substituted at any time prior to the start of the course
- Bookings are accepted upon condition that either full payment is received before the course commences, or that a valid purchase order is received from a company that has a credit agreement with us
- In the event of a delegate being unable to attend a course that they have booked upon then, NAFEMS will discuss the possibility of transferring to an alternative course. However, a suitable administration charge will be levied.
- A refund of 50% of the course fees will be paid to delegates who cancel their booking and do not re-schedule to an alternative course, provided that the cancellation is received by NAFEMS at least four weeks in advance of the course. No refunds can be given for cancellations made after this time.
- NAFEMS reserves the right to cancel the course, without liability, in which case all training fees will be refunded in full. However, NAFEMS cannot be held liable for any other expenses incurred by participants or their companies due to the cancellation.

NAFEMS will discuss the possibility of transferring to an alternative event/course, however an administration charge will be applicable.

For full terms and conditions:

[https://www.nafems.org/downloads/nafems terms and conditions for public training courses jd final.pdf/](https://www.nafems.org/downloads/nafems%20terms%20and%20conditions%20for%20public%20training%20courses%20jd%20final.pdf/)

This policy is subject to change.